



MEETING MINUTES

Crane Lake
Voyageur's National Park Visitors Center and Campground
May 12, 2022 at 2:00 PM
SEH No. CRALT 163725

I. Attendees

- A. Dan Hinzmann, Jason Chopp – SEH
- B. Kevin Piron, Katie Hildenbrand, David Jordan, Stephanie Elzen, Kory Schleif, Aaron Brown – ARI
- C. Mark Anderson, Jim Jansen, Jon Solberg – Crane Lake
- D. Bob Degross – VNP/NPS

II. Status Updates

- A. SEH
 - 1. CIC
 - a. SEH sent info for Jim to discuss with the Unit 13 owners.
 - b. Roy requested info on dock details.
 - 2. Environmental
 - a. Vapor mitigation system – Will be moved forward shortly now that DD documents are available
 - b. MPCA project
 - 3. Archeological Investigation – No updates.
 - 4. Bayside Drive
 - a. Town Attorney providing guidance on next steps.
 - 5. Design – Proceeding with final design.
 - 6. St. Louis County approval process – County approved all requested variance / CUP items this AM.
- B. ARI
 - 1. Updated roof to include minimum 4:12 pitch, some areas have a 5:12 pitch.
 - 2. Reviewed interior flooring items, doorway openings, etc.
 - 3. Front desk – VNP will have 1-3 staff, will want cubbies and lockable space.
 - 4. Discussion on lockable storage areas.

III. Discussion Items:

- A. Review of prior discussed items from last week
- B. Well work for quotes
- C. Visitor's center – space between building and shoreline
 - 1. People will be walking between the visitor's center and the road, potentially even walking on the road. They walk on the road just south of this area (steep hill down to curb).
 - 2. Grassed flatter "bench" to be incorporated along the building edge.
 - 3. Discussion on mowable slopes, potential no-mow areas
- D. Access control system
 - 1. Intrusion detection system – Not a strong need identified
 - 2. Video surveillance system – OK with one camera per exterior door
 - 3. Phone/data wiring – Include in the design
 - 4. Wifi locations – Wifi is desired for the building
 - 5. A/V equipment
 - a. Projector – TV is preferred by VNP
 - b. Sound – Space is small enough that a separate sound system should not be needed
 - c. Screen – N/A

- d. Integrated to lighting/shades? – N/A

IV. Schedule

- A. Next meeting – May 26, 2022 @ 2PM
- B. Schedule moving forward
 - 1. Final design – Spring / summer 2022
 - 2. Bidding – Late summer 2022 (pending approvals and permits)
 - 3. Construction – 2022 / 2023 (Hoping for building to be enclosed by winter 2022)
- C. Plan to do a page-turn meeting in approximately late June. Will need to provide documents well in advance of this meeting to allow a thorough pre-review.

V. Next Steps / To-Do's / Questions

drh

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CRANE LAKE VISITOR
 CENTER
 CRANE LAKE RD., CRANE LAKE TOWNSHIP, MN 55725

PROJECT NO.: 2021-048
 DATE: 12 MAY 2022
 DRAWN BY: AJB
 REVISIONS:

No.	Revision	Date

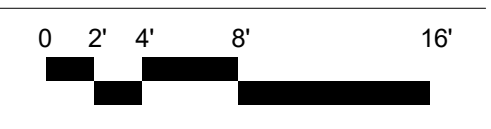
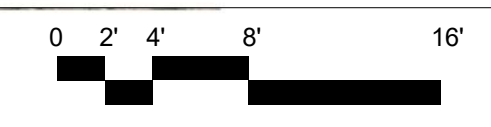
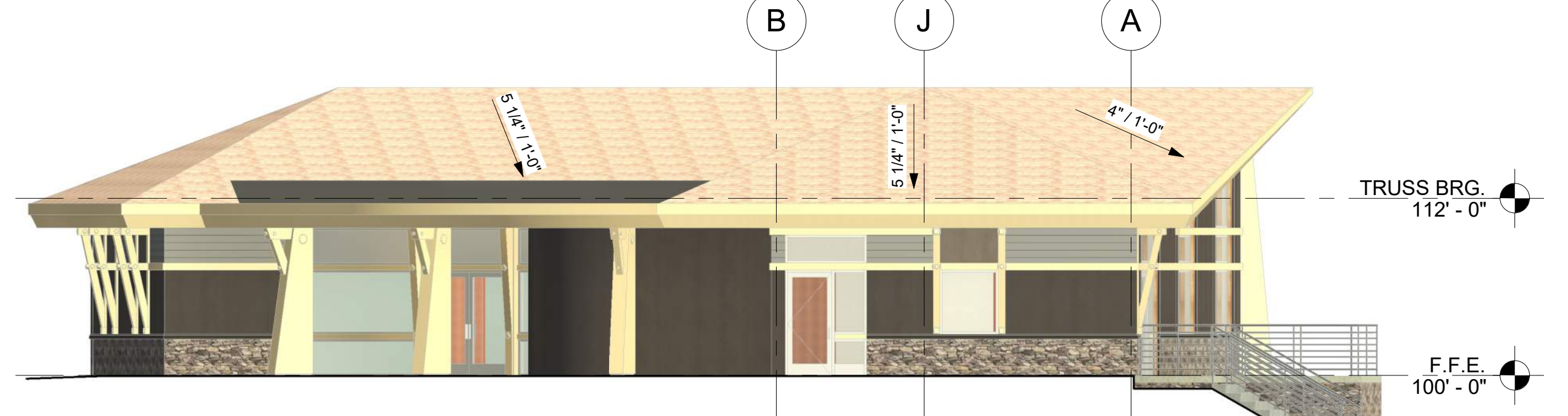
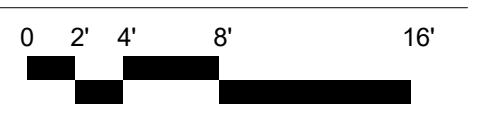
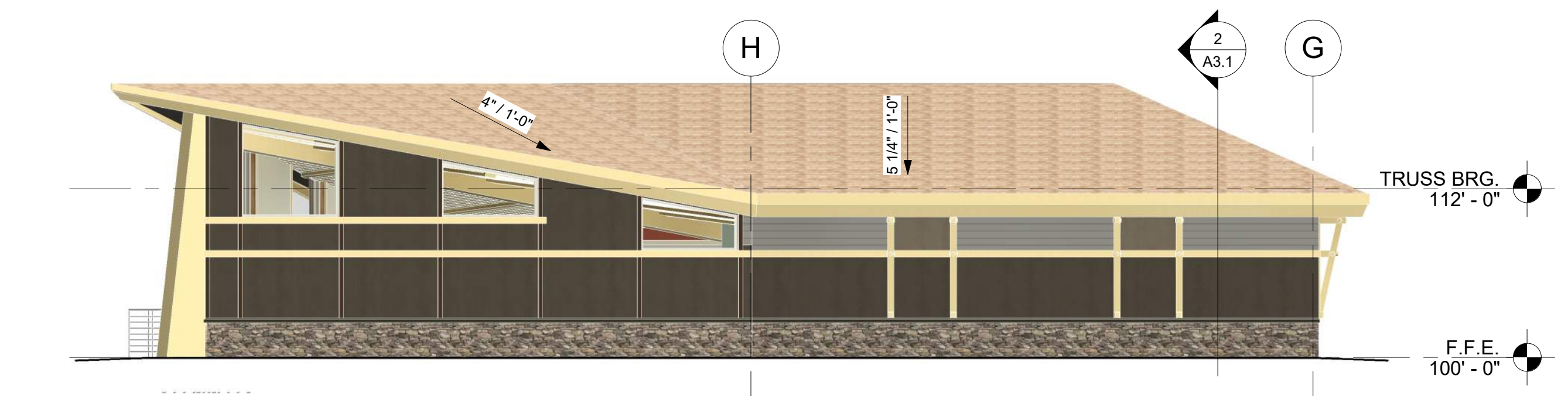
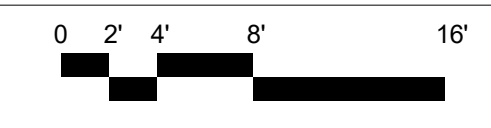
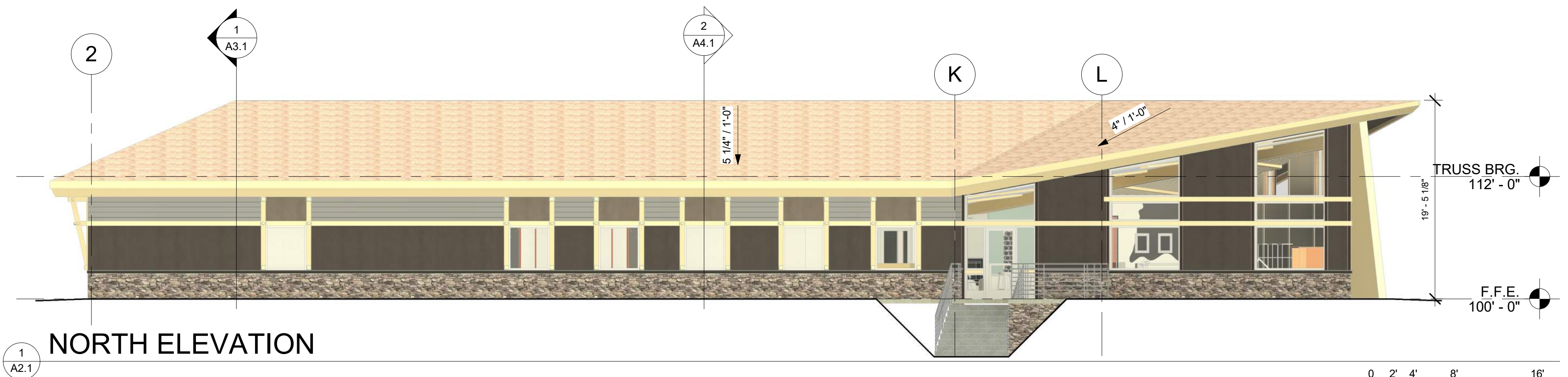
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BUILDING ELEVATIONS

A2.1



No.	Revision	Date

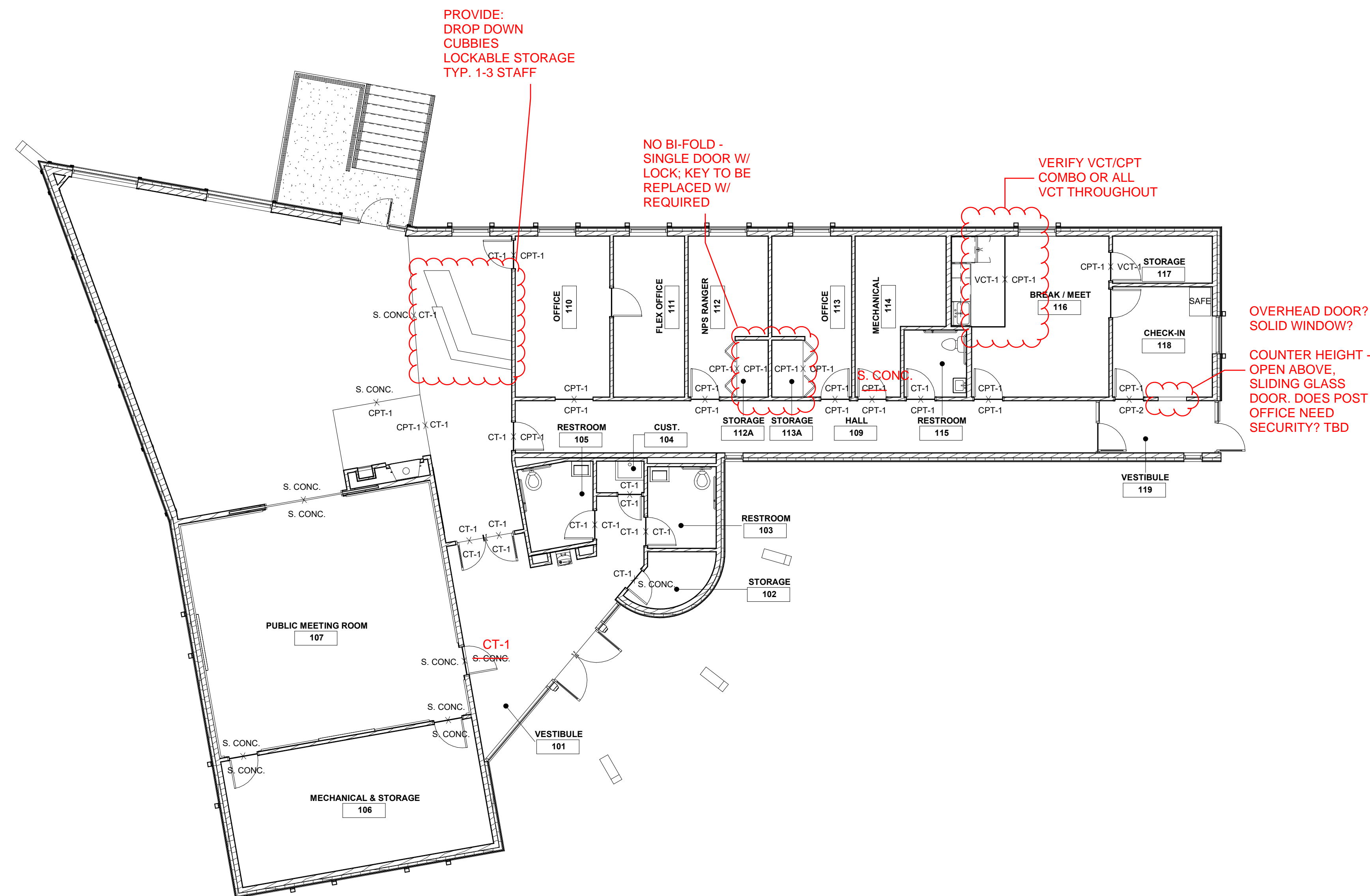
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FINISH PLAN

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FINISH FLOOR PLAN

