



# MEETING MINUTES

Crane Lake  
Voyageur's National Park Visitors Center and Campground  
May 3, 2022 at 10:30 AM  
SEH No. CRALT 163725

## I. Attendees

- A. Dan Hinzmann, Jason Chopp – SEH
- B. Mark, Deena, Gretchen – Crane Lake

## II. Discussion Items

- A. CIC
  - 1. In attorney's hands at this point. Team is coordinating with LCCMR on outstanding questions.
- B. Environmental & additional soil borings
  - 1. Design of vapor system pending DD submittal to SEH (to be provided by ARI)
- C. Archeological Investigation – Field work done. Still working on report documents. No new info.
- D. St. Louis County approval process
  - 1. Variance hearing scheduled on Thursday 5/12. Would be best to have some town support if possible.
- E. LCCMR Follow Up
  - 1. Note that website should be updated to acknowledge project funders, this was part of the grant application.
- F. Bayside Drive
  - 1. Town believes attorney has the necessary information to move forward with his items, or that he will request if additional information is needed.
- G. Design
  - 1. Plan Review – Any comments?
  - 2. Bathroom building
    - a. Interior finishes – concrete floor, FRP walls?
    - b. Plumbing fixtures – tank toilets, automatic shutoff
  - 3. Final Design
    - a. SEH is ready to proceed pending approval of a final design services amendment.
    - b. This is anticipated to be on the next council agenda.
  - 4. What to demo
    - a. Town to provide specific list of items to shown as removed by owner prior to the bidding of the project.
  - 5. ARI
    - a. ARI is indicating they are on schedule. Intending to include 4:12 pitch roof.
  - 6. Visitor's center – space between building and shoreline
    - a. Reviewed onsite to evaluate flagpole, benches, gabion baskets, and general elevations.
    - b. Gabion style walls might work for the needs of the site?
- H. Bidding Approach
- I. Schedule – No major changes from prior meetings.
  - 1. Well quotes
  - 2. Final Design
  - 3. Bidding
  - 4. Construction

## III. Next Steps / To-Do's / Questions / Miscellaneous

- A. Campground should include dumpster enclosure (wood)

1. Include space for 2 dumpsters (or one dumpster and a recycling receptacle)
2. Cans will be used at the visitors center and staff can haul to the dumpster if needed
- B. Plan for two 1,000 gal propane tanks at the visitors center, and one at the campground. Lakes & Ferrell have generally provided service to the area.
- C. Need to provide good screening for the unit 13 owner.
- D. Include the opportunity for wired internet at the buildings (extend conduit through foundation)
- E. Bathroom building discussion
  1. Electric connection on exterior – all walls? Think about future expansion (i.e. fish house)
  2. Include usable space behind the building – town to define space requirements
  3. Epoxy concrete floor is preferred
  4. Vinyl shower enclosures preferred
  5. Forced flush toilets (don't make them too short)
  6. HDPE partitions
  7. In floor heating with floor drains (6 floor drains)
  8. Two zones (storage area and bathroom / shower area)
  9. Include electrical receptacles in the bathrooms
  10. Fixtures – prefer handle controlled over touchless
  11. Storage area – plan for potential future washer and dryer connections
- F. Mill feed – Braun let us know the material is not very consistent, but might still be viable. Discussed using mill feed on the top campground loop but paving the lower loop and the climbing hill to the upper loop.
- G. Warranty – maybe we consider getting 2 winters and one full operational season? (~18 months)

drh

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