



MEETING MINUTES

Crane Lake
Voyageur's National Park Visitors Center and Campground
February 3, 2022 at 2:00 PM
SEH No. CRALT 163725

I. Attendees

- A. Jason Chopp, Dan Hinzmann
- B. Serena, Gretchen, Deena, (Unit 13 Owner) – Crane Lake
- C. David Jordan, Kevin Piron – ARI
- D. Bob DeGross - NPS

II. Status Updates

A. SEH

- 1. Survey / CIC – Met with attorney, still waiting on summary for background information. – No update.
- 2. Environmental & additional soil borings
 - a. Field work tentatively scheduled for Feb 10 (Braun) (might get pushed if weather remains cold)
 - b. Expecting to have some building recommendations by March
- 3. Archeological Investigation – Field work done.
- 4. State Park Road Account – Submitted. Exhibit provided for Town to evaluate ROW needs.
- 5. Design – Proceeding with campground preliminary design.
- 6. Cost Estimating – SEH working on getting some utility costs identified, we plan to present findings at the next meeting. Once this is in hand, we will evaluate if changes to the project scope are required or if we can shift funding between the two allocations.
- 7. Conditional Use Permit – Meeting was rescheduled for set next Weds to discuss with County. SEH prepared preliminary application forms.

B. ARI

- 1. Building updates
 - a. ARI has been working with Gretchen and others on pinning down the schematic floorplan
- 2. Site layout updates – no discussion today.

III. Discussion Items:

A. Building layout

- 1. Goal is to approve schematic layout at upcoming council meeting.
- 2. Discussion on desk spaces between NPS and CL usage (flex spaces, etc.)
- 3. Overall the floor plan is looking pretty strong
- 4. Discussion on appropriate auditorium space
- 5. Discussion on allocation of mechanical space vs. storage

B. Building elevation view

- 1. Overview from Kevin. Overall looks pretty good. Voyageur tends to have more interest than cranes if that is a motif used.
- 2. Think about how the building will be lit.
- 3. Discussion on external finishes and materials – more to come.
- 4. Town would like to see a couple more elevation views for council approval
- 5. Ice dam and roof drainage discussion – need to avoid freezing on paths, etc.

C. Overall

1. **Deena to bring the schematic design (floorplan, campground layout) to the Town board for general concurrence.** This would be the layout being moved forward to design.
2. **ARI to provide additional elevation views to support communication with the board.**

IV. Schedule

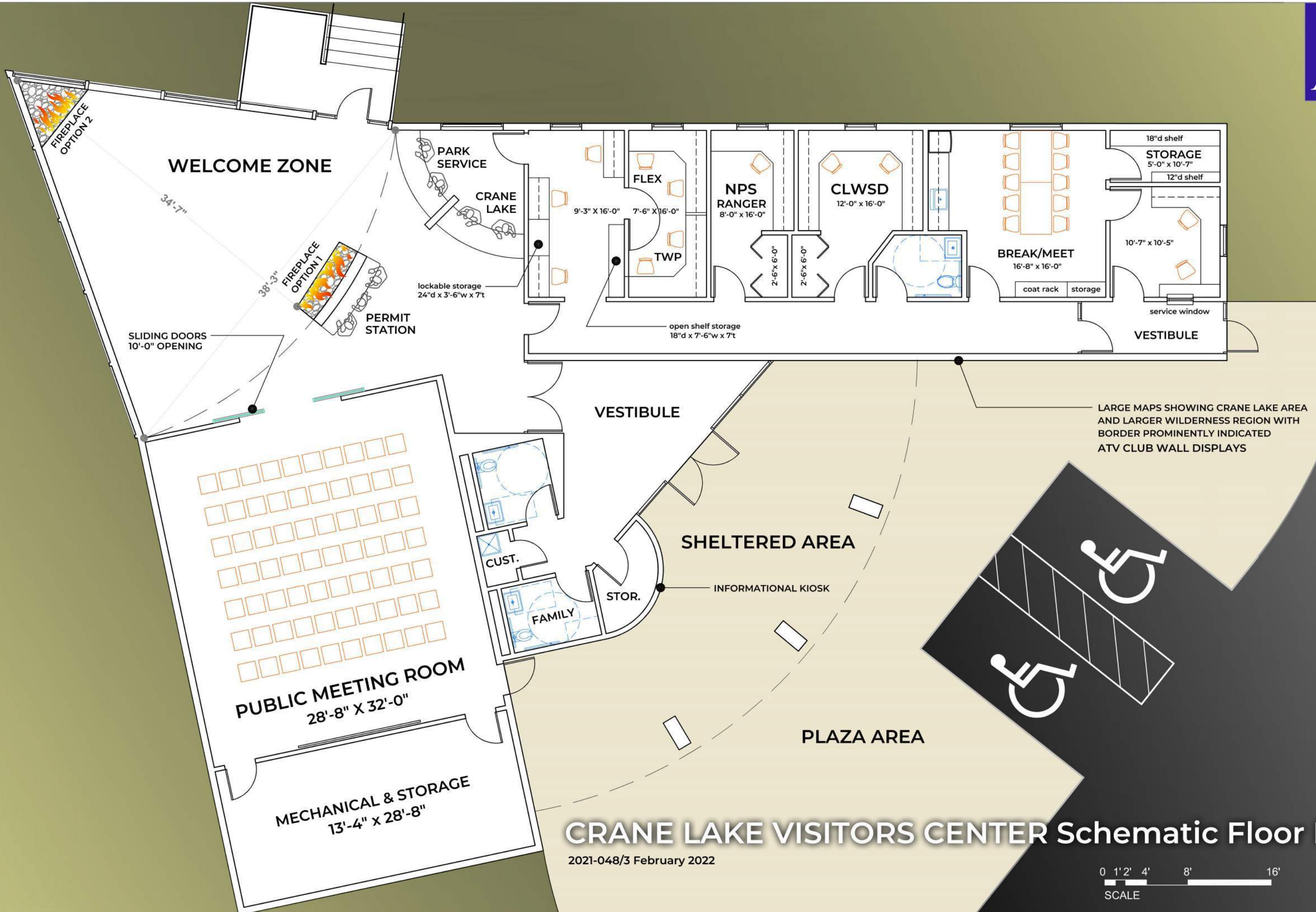
- A. Next meeting – February 17, 2022. Keep meetings every 2 weeks.
- B. Schedule moving forward
 1. Confirm preferred layout – February 2022
 2. Collect additional soil borings – February 2022
 3. Develop prelim drawings, prepare cost estimate, submit for CUP – February / March 2022
 4. Final design – Spring / summer 2022
 5. Bidding – Late summer 2022 (pending approvals and permits)
 6. Construction – 2022 / 2023 (Hoping for building to be enclosed by winter 2022)
 7. Discussion as to whether both projects (campground, building) will be constructed concurrently. As of now that looks possible but more information will determine this for sure.

V. Next Steps / To-Do's / Questions

- A. **Town / NPS – Present current layout for board approval**
- B. **ARI – Provide town additional elevation views to support town board review**
- C. **ARI – Prepare cost estimate prior to next scheduled meeting**
- D. **SEH – Prepare cost estimate prior to next scheduled meeting**

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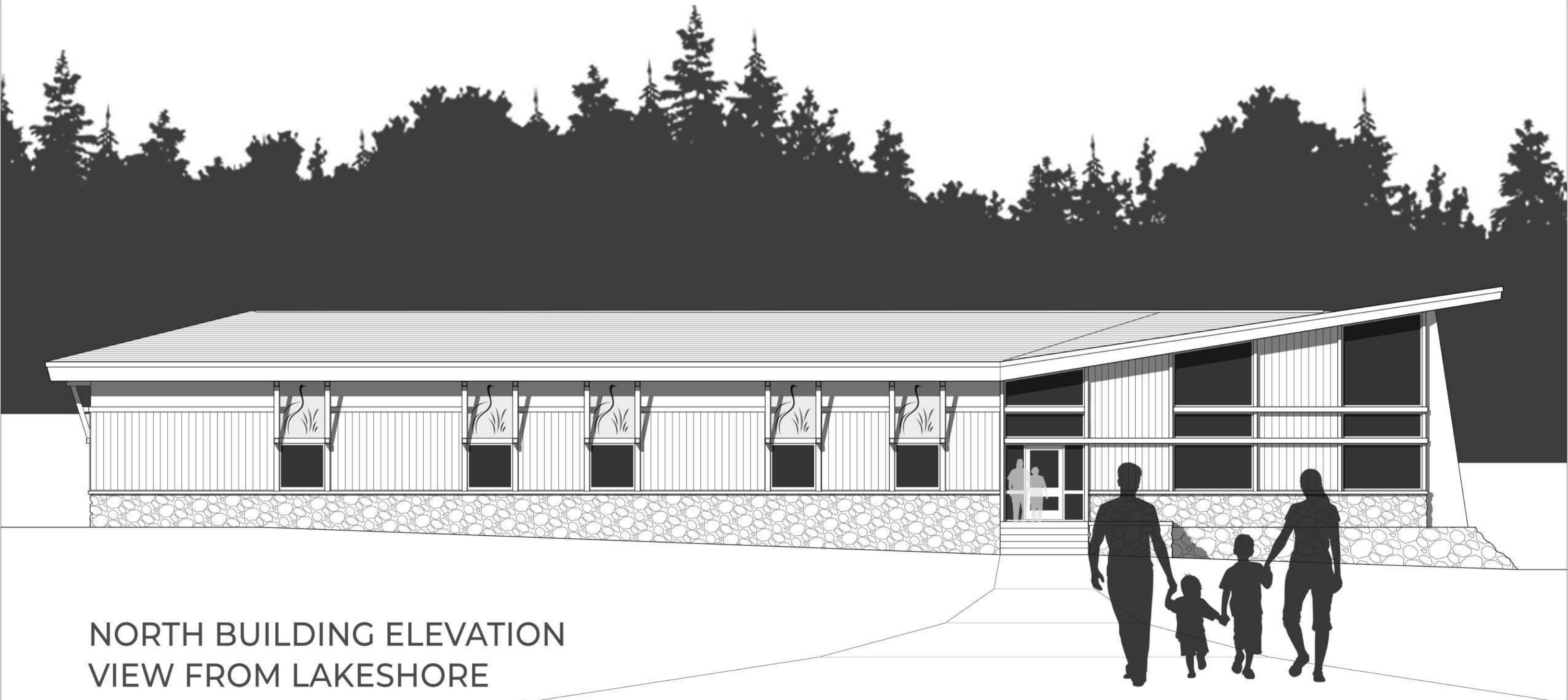
CRANE LAKE VISITORS CENTER Schematic Floor Plan

2021-048/3 February 2022



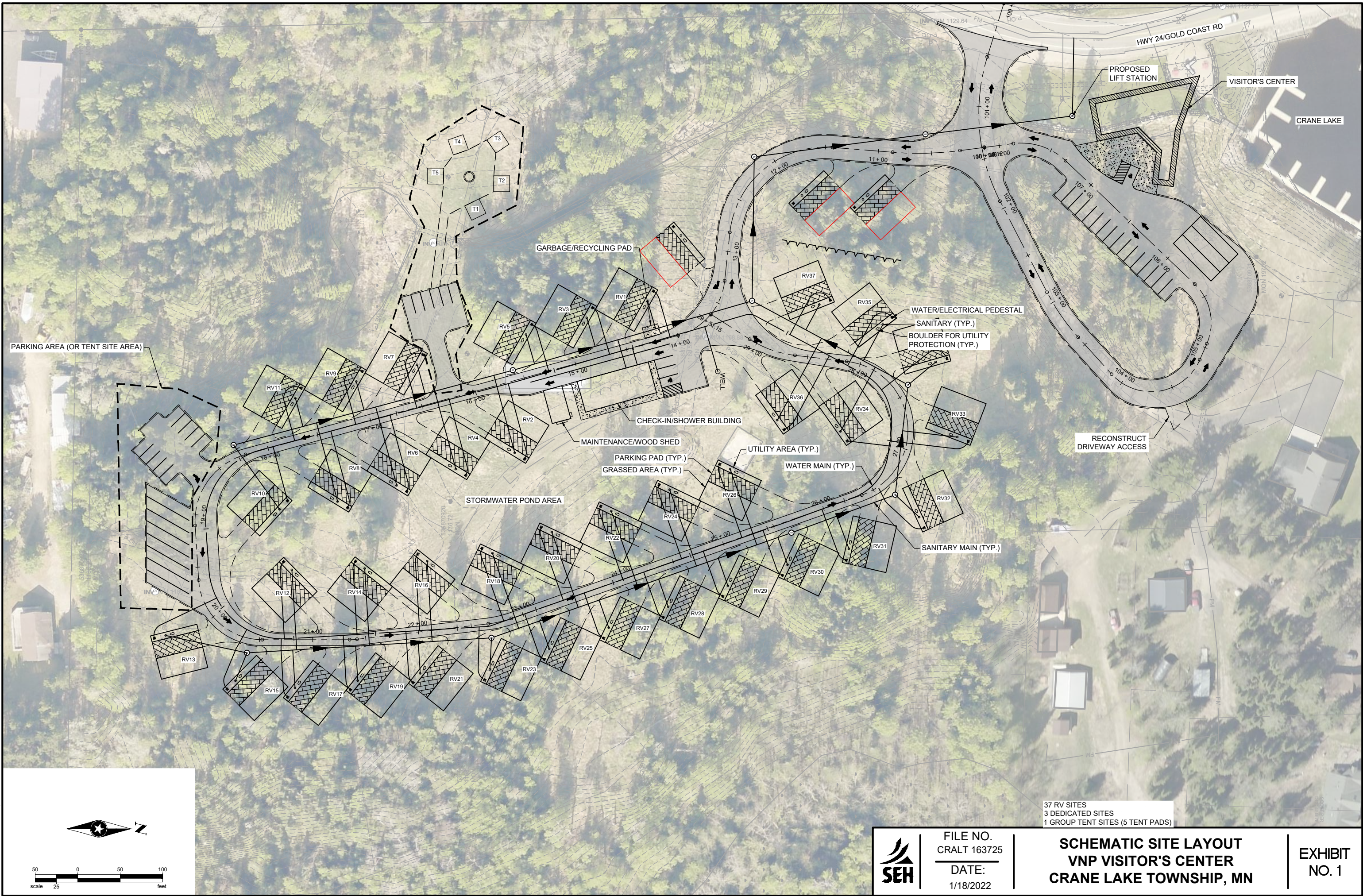
CRANE LAKE VISITORS CENTER

PROJECT 2021-048/KP/3 February 2022




NORTH BUILDING ELEVATION
VIEW FROM LAKESHORE

Save: 1/18/2022 4:49 PM klopecky Plot: 1/18/2022 4:55 PM X:\AEC\CRALT\163725\5-final-dsgn\51-drawings\10-Civil\dwg\exhibit\CA163725EX - Campground Option A.dwg



37 RV SITES
3 DEDICATED SITES
1 GROUP TENT SITES (5 TENT PADS)

	FILE NO. CRALT 163725	SCHEMATIC SITE LAYOUT VNP VISITOR'S CENTER CRANE LAKE TOWNSHIP, MN	EXHIBIT NO. 1
	DATE: 1/18/2022		