



MEETING MINUTES

Crane Lake
Voyageur's National Park Visitors Center and Campground
April 7, 2022 at 2:00 PM
SEH No. CRALT 163725

I. Attendees

- A. Dan Hinzmann, Jason Chopp, Brian Bergstrom – SEH
- B. Kevin Piron, Katie Hildenbrand, David Jordan, Dan Sterud, Stephanie Elzen – ARI
- C. Mark, Deena – Crane Lake
- D. Bob Degross – VNP/NPS

II. Status Updates

A. SEH

- 1. CIC
 - a. Attorney has prepared draft CIC termination agreement, coordinating with Gary C. to confirm communication strategy with LCCMR.
 - b. LCCMR reached out to Dan last week, Dan will direct communications through Gary (or Jeff) moving forward.
- 2. Environmental & additional soil borings
 - a. Additional soil borings – Work finalized.
 - b. Vapor mitigation system – Will be started after 30% architectural drawings are prepared.
- 3. Archeological Investigation – Field work done. Still working on report documents. [This has been submitted for agency review / comment.](#)
- 4. Bayside Drive
 - a. Town intending to take ownership of the roadway.
 - b. Town Attorney providing guidance on next steps.
- 5. Design – Proceeding with preliminary design, will be moving into final design shortly.
- 6. Cost Estimating – Will revisit as design proceeds.
- 7. St. Louis County approval process
 - a. Variance (shoreline setback) and conditional use permit applications submitted. Variance and CUP hearings likely on 5/12, possibly 5/19. Meetings start @ 9AM in Virginia.
 - b. May require separate sign approval once we have developed that further.
 - c. [Would be best to have town representative\(s\) at the county hearings.](#)
 - d. [Quiet hours 10-8? Formal "operation" 9-5? Town to discuss further.](#)

B. ARI

III. Discussion Items:

- A. Well work (and demo?) for quotes – Demo might be by locals in advance of the project. Town to look [at what is needed. This would not use the available LCCMR funds.](#)
- B. Campground bathroom facility floorplan review and use discussion
 - 1. [Overall the presented layout looks like what the Town wants. Jeff Sandborn liked the layout \(per Deena\).](#)
 - 2. [Wood framed building, metal siding.](#)
 - 3. [Shower inserts vs. tile discussed.](#)
 - 4. [MEP – forced air or heated slabs are the likely heating options to consider.](#)
- C. Visitor's Center – Visuals Discussion
 - 1. [Low maintenance is important to town. Bob noted the overall character is important to keep at the forefront of the discussion as well.](#)
 - 2. [This item to be discussed further down the road.](#)

- D. Propane approach – ownership, number of tanks
 - 1. [Not sure of ownership. Plan for 2 tanks \(visitors center and campground\)](#)
- E. Visitor's center – space between building and shoreline
 - 1. [To be discussed at upcoming meeting](#)
- F. Bidding approach (buildings vs. site)
- G. Scope of upcoming in person discussion

IV. Schedule

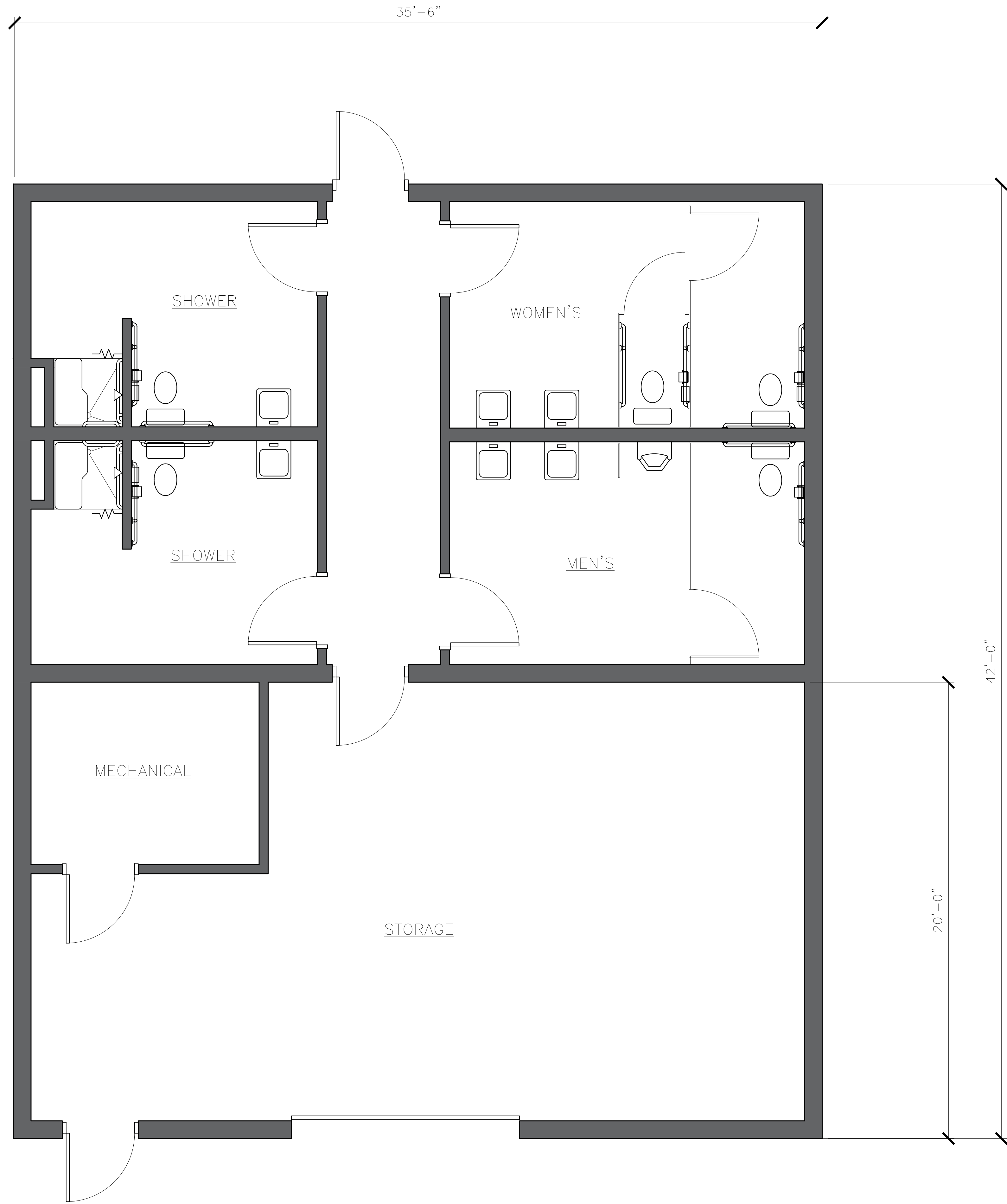
- A. Next meeting – April 21, 2022 @ 10AM @ the Chapel
- B. Schedule moving forward
 - 1. Final design – Spring / summer 2022
 - 2. Bidding – Late summer 2022 (pending approvals and permits)
 - 3. Construction – 2022 / 2023 (Hoping for building to be enclosed by winter 2022)

V. Next Steps / To-Do's / Questions

- A. [Town to discuss operation hours for the campground](#)

drh

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CRANE LAKE CAMPGROUND RESTROOM BUILDING







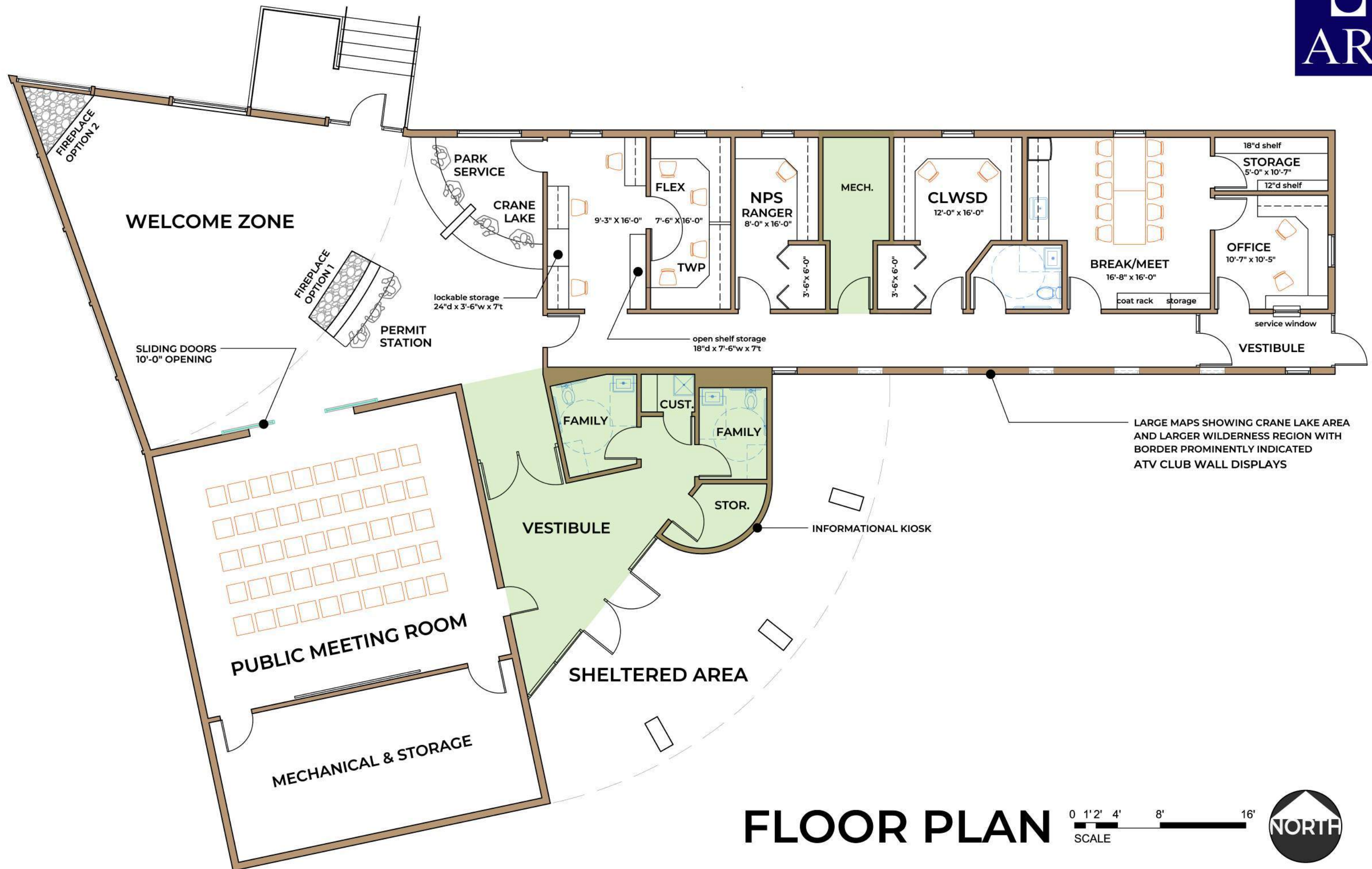








PROPOSED MONUMENT ENTRANCE SIGN CONCEPT

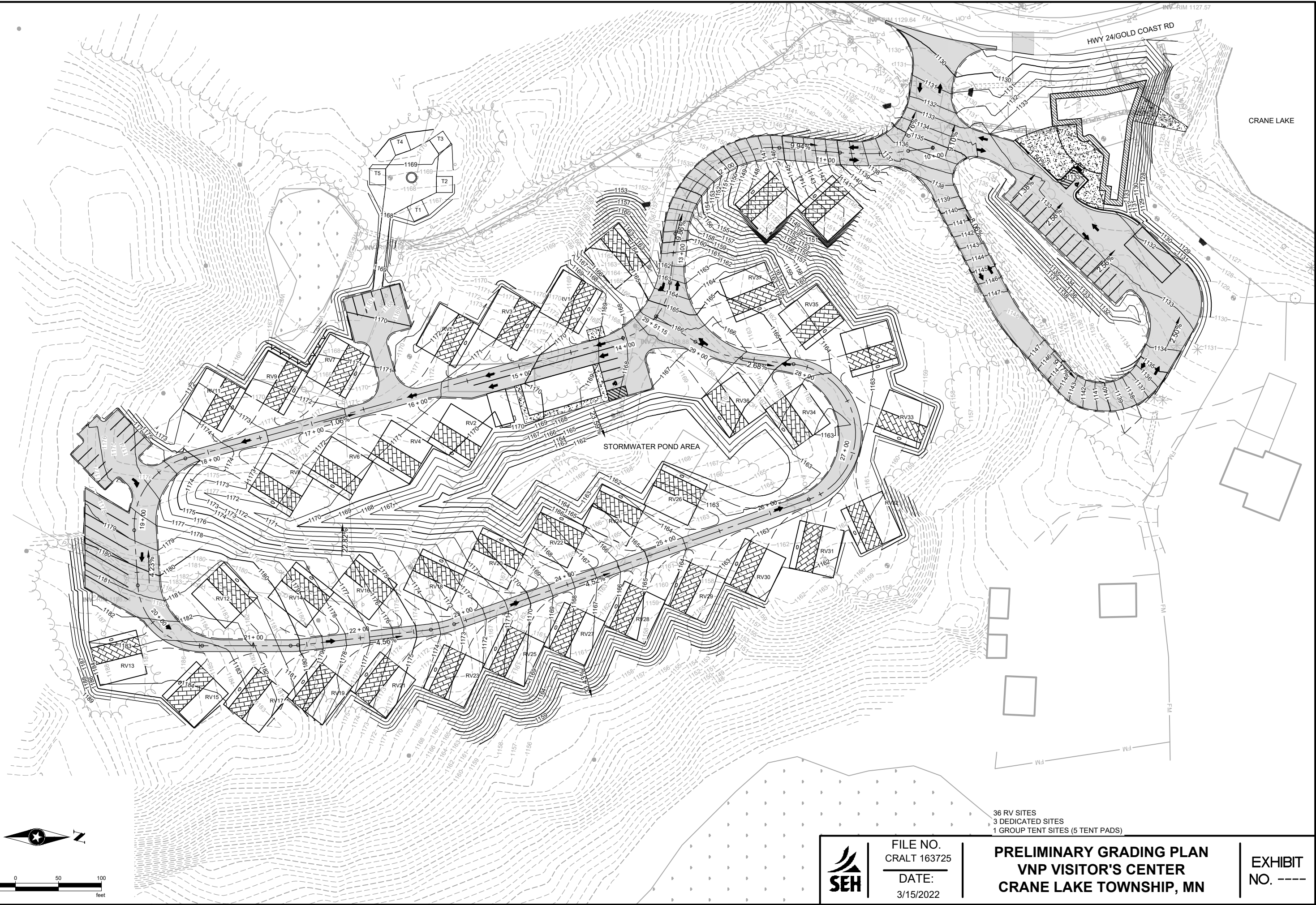


FLOOR PLAN

0 1' 2' 4' 8' 16'
SCALE



Save: 3/15/2022 3:39 PM klopecky Plot: 3/15/2022 4:25 PM XVAE/CRA/LT163725/5-final-dsgn/51-drawings/10-Civil/adv/06/exhibit/CA163725/EX - Preliminary Grading Plan.dwg



FILE NO.
CRA/LT 163725
DATE:
3/15/2022

PRELIMINARY GRADING PLAN
VNP VISITOR'S CENTER
CRANE LAKE TOWNSHIP, MN

EXHIBIT
NO. ----